THE WORKING IT

2021 PLANNER

HELPING YOU TO REACH YOUR CAREER GOALS

Notes

Notes

Notes

2020 REFLECTION

ACHIEVEMENTS

HIGHLIGHTS

BIGGEST CHANGES / CHALLENGES OF 2020

TO CONTINUE IN 2021

TO STOP IN 2021

MY GRATITUDES

THINGS I AM GRATEFUL FOR:

PEOPLE I AM GRATEFUL FOR:

THINGS I LOOK FORWARD TO:

LESSONS LEARNED:

MINDFULNESS

"Each morning we are born again. What we do today is what matters most." - Buddha

1. Set aside five minutes of your time to sit down and be mindful.

2. Take a deep breath, listen, touch, smell and look what is around you. Describe your present moment.

3. Make note of how you are feeling in the present moment and any judgements you make about it.

2021 RESOLUTIONS

Accomplishments: Done ☑

2021 BUCKET LIST

TO DO

Activities: Done ☑

GOAL OVERVIEW

Think it
Want it
Get it

YEARLY GOALS

YEAR:

JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

YEARLY PLANNER

DATES:

JANUARY	FEBRUARY	MARCH

APRIL	MAY	JUNE

JULY	AUGUST	SEPTEMBER

OCTOBER	NOVEMBER	DECEMBER

MONTHLY SCHEDULE

DATES:

WEEK 1

WEEK 2

WEEK 3

WEEK 4

MONTHLY PLANNER

DATES:

GOALS FOR THE MONTH:

- [ ]
- [ ]
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DATES TO REMEMBER:

IMPORTANT NOTES:

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Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

WEEKLY SCHEDULE

DO YOUR Thing

DATES:

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY & SUNDAY

Weekly Planner

DATE:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

Notes

Weekly Goals:

Top Priority:

To do:

Assignments:

MONTHLY BILLS

MONTH:

BILL	DATE	AMOUNT	PAID

INCOME TRACKER

MONTH:

DESCRIPTION	AMOUNT	DATE

HABITS TRACKER

Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec

HABIT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31